



WORKING AGREEMENT FOR SCHOOLS SPECIALIST LEARNING SUPPORT

Responsibilities of Specialist Learning Support Team:-

- Provide an appropriately trained Specialist Learning Support Assistant (SpLSA) to work with the named child/young person from 8.30-4.30 during term time.
- To provide cover whenever possible if the SpLSA is off sick.
- To provide supervision and support regarding the health needs of the child/young person.
- To provide child specific training to school staff when requested.
- To provide an individualised care plan including emergency plans.
- To undertake risk assessments for medical needs and home learning.

Responsibilities of the school:-

- Line manage the SpLSA on a daily basis.
- Provide the financial contribution to the SpLSA as specified.
- To identify at least two school staff to receive training from SpLSA team to enable support and break cover (15 minute morning break, 30 minute lunch break) for the SpLSA.
- Contact Kate Wood or Helen Hood if you need to arrange cover for sickness (Kate 07850975326, Helen 07595087885). Providing a SpLSA for transport may not always be possible at short notice.
- It remains the responsibility of the school to meet the educational needs of the child.

Print name and designation:.....

Signature:..... Date:.....